

Brant Road Patient Participation Group Committee Meeting

1200 hrs 16th August 2016

Attendees

Alice H - Chair
Colin F - Secretary
Ivan K - Committee Member
Karen S - Practice Member
Michael H - Committee Member

AGENDA POINT	ACTION
<p>The Chair opened the meeting and welcomed those attending. Apologies were received from Gerry J, Helen K, Ann B and Vicky D.</p> <p>1. Minutes and Actions Arising</p> <p>The minutes of the last meeting were agreed by the committee and the actions were reviewed. Actions P3 and P4 were completed. Action P6 was carried forward as the GPs had requested an agenda be developed prior to a meeting being agreed. The Chair and Secretary agreed to take this forward. The two actions at P9 were both completed. (Action: Chair and Sec)</p> <p>2. Marie Curie Event</p> <p>KS stated that the event had raised £75.68p from this event for Marie Curie. Special thanks also go to the Brant Road Coop for their donation.</p> <p>Unfortunately it was reported that a couple of staff members working that day had issues around the staff 'committee members' helping with the event during their working hours. The PPG felt this was very unhelpful as the event was run on behalf of the surgery and the survey undertaken at the time was for the surgery's benefit. The PPG will look closely at any future event if this persists.</p> <p>3. Mini Survey Results</p> <p>The mini survey results were discussed. KS stated the results</p>	<p>Chair and Sec to develop an agenda.</p>

<p>had been passed to the GPs and discussed at the practice meeting. The survey had also answered some of the questions for revalidation.</p> <p>4. Branston Awareness Day</p> <p>AH stated that both her and MH attended the event and found it very informative and felt it was something worthwhile the PPG could arrange. It was agreed that a representative of the Branston PPG be invited to our next meeting to provide feedback on the event. (Action: Chair)</p> <p>5. Table for Childrens Play Area</p> <p>The Chair raised the issue of a new play table for the children area as it had been previously mentioned that the PPG would purchase this. KS stated she had seen several of different sizes and would forward details to the Chair. (Action: KS)</p> <p>KS stated that the mural on the wall of the children area needed refurbishing. Following discussions it was agreed that the Chair would approach a contact at Lincoln College to see if any of the Art students might do it. (Action: Chair)</p> <p>6. Any Other Business</p> <p>A question of frequency of meetings had been raised with KS by AB. Following discussion, the Committee felt that the frequency of every 8 weeks was about right given we all have busy lives and the amount of business the PPG has.</p>	<p>Chair to invite a representative to the Oct PPG mtg</p> <p>KS to forward details of tables to the Chair</p> <p>Chair to contact Lincoln College</p>
<p>There being no further business the Chair closed the meeting. The next Committee meeting will be 11th October at 1200 hrs.</p>	